**Tender No: CSCL/LOG/TRANSPORT&DELIVERY/20240110**

Date: 12/01/2024

Dear Sir,

**Invitation for Bids to transportation of 7,208,784.00 Packages of School Uniforms to 361 Educational Division offices in island wide.**

Ceylon Shipping Corporation Ltd. (CSC) is a 100% Government owned company based in Colombo.

We wish to procure following services from eligible service providers. You are hereby invited to quote your best prices as per the below terms/ conditions.

**Bidding Data**

1. **Rate for the transporting 01 Package to any location in island wide .Rs……………..**

**Scope of the required service.**

1. Bid price for the transport charges and unloading charges as per the Bidding Data Sheet.

2. **Loading will be done by the warehouse at Kerawalapitiya. ( 90 X 40 ‘ FCL ) /**

**Contractor has to arrange loading at Veyangoda warehouse ( 7 X 40 ‘ FCL)**

3. Bidding Price should include unloading charges at final destinations.

4. Cargo should be handed over to final destination in good condition and correct quantity. (**Bidder is**

**Responsible for shortage or damage to the cargo.)**

5. Fully covered Lorries should be used for the transportation.

6. Distribution operation should be completed within 7 Days.

7. Main distribution center is **Kerawalapitiya ( 6,718,870 Pkg ) / Veyangoda ( 489,914 Pkg ).**

8. Distribution plan should be given to CSC at least 02 days prior to each day.

**Eligibility of the bidders.**

1. Bidder should have completed at least similar distribution project during last 02 years.

2. Bidder should have owned at least 10 Prime movers.

(List of the Vehicles and Copy of the Vehicle Books /Transport contract agreements should be attached.)

3. Copy of the Business Register should be attached.

**General Terms and conditions.**

1. Quotations should be sent only to this email address [tenders-general@cscl.lk](mailto:tenders-general@cscl.lk) within the time period

Specified below.

2.      **Bid closing date: 18/01/2024 10.30 AM**.

3.      Quotation received after closing date liable to be rejected.

4.      Payment Terms: Credit period should be mentioned in the bid. Payment will be done after 02 weeks of

Receiving the invoice for the actual quantity delivered. And completed cart notes should be produced by

the contractor.

    5.      Bids should be submitted in the letter head of the bidding company signed by the

Authorized Signatory.

6.      Please indicate VAT separately if applicable and the quoted prices should be without applicable

taxes.

7.       Contract no. for enquiries on the Tender: Tel: 011-2497800, Extension 256

8.       Email address for any clarifications only :  [chirantha@cscl.lk](mailto:chirantha@cscl.lk).

9. Successful bidder should signed a formal contract with the CSC.

10 Successful bidder should submit a performance bond (10% of the contact price) before signing the

Agreement.

11. Delivery proof (Signed cart Notes) should be submitted with the invoice to CSC.

12. Conditions cannot be amended or changed within the contract period.

13. Contract Period between 20th January 2024 to 28th February 2024.

14. **Pre bid Meeting Will be held on 16/01/2024 2.30 PM.**

**Evaluation Criteria.**

1. Rate per package will be considered for the evaluation.

**Power to accept or reject bids and intimation of acceptance.**

1. Ceylon shipping Corporation reserves the right to reject any or all bids without adducing reasons.

Department Procurement Committee,

Ceylon Shipping Corporation,

No: 27, MICH Building,

Sir Razik Fareed Mawatha,

Colombo 01.

**Form of Bid**

To: Chairman,

Procurement Committee,

Ceylon Shipping Corporation Ltd,

No. 27, MICH Building,

Sir RazikFareedMawatha,

Colombo 01.

Having examined the Instructions to Bidders and conditions For the **TRANSPORT&DELIVERY OF SCHOOLS UNIFORM MATERIALS TO ISLAND WIDE DIVISIONAL EDUCATION OFFICES OF CEYLON SHIPPING CORPORATION LTD** of Ministry of Ports & Shipping, we the undersigned, offer to service of the **TRANSPORT & DELIVERY OF SCHOOLS UNIFORM MATERIALS TO ISLAND WIDE DIVISIONAL EDUCATION OFFICES OF CEYLON SHIPPING CORPORATION LTD** of Ministry of Ports& Shipping in conformity with the said General Conditions for the sum of (the bid value in letters)

**…………………………………………………………………………………………………..**

Sri Lankan Rupees.

(Bid value in figures) ................................................

* 1. We agree to abide by this bid for a period of hundred and twenty calendar days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
  2. Unless and until a formal Agreement is prepared and executed this bid together with your written acceptance thereof, shall constitute a binding contract between us.
  3. We understand that you are not bound to accept the lowest and that you reserve the right to reject any or all bids or to accept any part of the bid in the best interest of the Company without assigning any reasons thereof.

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| --- | --- | --- |
| Name of the Bidder: |  | |
| Signature of the Bidder: |  | |
| Name & Title of the Signatory: |  | |
| Address: |  | |
| Telephone and Fax Nos.: | Telephone Nos.: |  |
|  | Fax Nos.: |  |
| Name of Witness: |  | |
| Signature of Witness: |  | |
| Address: |  | |
| Date: |  | |
| Seal: |  | |